

REQUISITE DOCUMENTS FOR A SHORT TERM STUDENT UNDER 18

[For further information please see www.ukvisas.gov.uk](http://www.ukvisas.gov.uk)

Bold Items are essential. Please note that as of 31 March 2009, all student visa applications intending to attend a course of study in the United Kingdom must be sponsored by a registered educational establishment that appears on the sponsor register and holds a licence number. They should ensure that the establishment at which they propose to study is included on the Department for Innovation, Universities and Skills register. The register is available at the web address www.dcsf.gov.uk/providersregister for students who wish to check if the institution of their choice is included. After accessing this page, applicants should then click "search register" and enter the details of the college they intend to attend. Any application from a student wishing to attend an establishment that does not appear on the Register will be refused.

It is paramount that ECO's understand the reasons for your application as well as your personal circumstances. It is thus suggested that all correspondence/letters are translated into English, to help in the assessment process.

The English translations of the documentation do not have to be notarised

C h e c k l i s t :

Original Copy None

1. Application form VAFIA , fully completed in ENGLISH /black ink and signed			
2. A valid passport with available visa pages			
3. If available, your old passports			
4. Two recent passport-sized photographs -not scanned copies- (photographs must have white background and must be glued to the application form)			
5. A copy of pages 1 to 4 of your current passport			
6. The Correct fee in Turkish Lira only			
7. A valid acceptance letter from school/college in the UK stating: [original + 1 photocopy] HAS TO BE IN ENGLISH i) The cost of the course fees and receipt if paid, ii) Details of your accommodation and how much it costs, iii) How many hours a week you will study, iv) The start and end dates of the course			
8. Documents to show: i) Evidence of travel arrangements (flight, or any other means of travel, to the UK, with the name of the person accompanying listed on the documents). ii) Evidence of reception arrangements (details of person or institution expecting or meeting the applicant in the UK, e.g. a letter from the school or camp). iii) Evidence of care arrangements (details of where and how the child will be looked after during his/her stay in the UK)			
9. Evidence of ability to pay for the course: (Parents/Legal Guardians) i) Pay slips, or evidence of your income [original + photocopy] ii) If self employed please provide company documentation: Chamber of Commerce registration, most recent tax certificate, signature circular, trade gazette [photocopy] RELEVANT PARAGRAPHS HAVE TO BE IN ENGLISH iii) Bank books [photocopy] or Bank Letters [original + photocopy] BANK LETTERS HAVE TO BE IN ENGLISH iv) Evidence of property owned [certified copy, recommended]			
10. Evidence of student status in Turkey [original + photocopy]			
11. List of family members from the Population Registration Office (vukuath nüfus kayıt belgesi) HAS TO BE IN ENGLISH			
12. From UK Sponsor/host (if applicable), : a. a letter of invitation (originals signed by your sponsor + a copy) HAS TO BE IN ENGLISH, and evidence of their financial status and ability to support you in the UK, such as a bank statement [originals + a copy] b. Evidence of sufficient accommodation in the UK [originals + a copy] such as a utility bill or bank statement to show your sponsor's address as well as the name of the person the document is addressed to			
14. All children under the age of 18 travelling to the UK without their parents/guardian, should carry a <u>notorised</u> letter confirming that they have permission from their parent/guardian allowing them to travel. [original+1 photocopy] HAS TO BE IN ENGLISH			

PLEASE NOTE

- (a) *Visa Fees are non refundable*
- (b) *Applications from non-residents may not be accepted.*
- (c) *In order to assess your application you may be required to attend an interview.*
- (d) *In cases of a previous refusal for entry to the UK, an interview may be required and the application may need to be referred to the UK or other UK missions.*
- (e) *Please also note that you may also be asked to provide further documentary evidence in addition to the above guidelines.*

Checked by(initials)	
Date	

have been advised to provide the above - mentioned documents. I understand that failure to provide some of these documents may result in the refusal of my application. Furthermore by signing this declaration I declare that I am willing for UK Border Agency to undertake any necessary verification checks on submitted documents with the relevant authorities.

Signature:..... Date:.....

